

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005

BOARD OF SELECTMEN NONPUBLIC MEETING MINUTES

August 27, 2012

Members Present: Chair Betsy Hardwick
Scott Carbee
Abigail Arnold

Motion to enter Nonpublic Session made by Betsy seconded by Abigail

Specific Statutory Reason cited as foundation for the nonpublic session:

X RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

X RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

Entered nonpublic session at 8:30 p.m.

Other persons present during nonpublic session: Michael Branley

Description of matters discussed and final decisions made: The Board discussed the situation regarding Tom Anderson's Right-to-Know request regarding Police Department calls for service and Chief Bell's response to the Board. After discussion, the Board unanimously authorized Betsy to sign the response drafted by Abigail to Tom Anderson.

The Board discussed a resident who has two dogs that are not yet licensed. Abigail spoke to the resident and she stated she would be able to pay the full amount of the fees due September 7th. The Board agreed to hold off taking further action until that time.

Mike Branley left the meeting room at 8:50.

The Board discussed whether to go forward with a recruitment for a new Administrative Assistant or to stay with Mike. The Board decided to keep Mike through MRI until the end of the year with the plan to hire him as an employee at the start of the year.

Mike Branley returned to the meeting at 9:00.

The Board told Mike their decision to keep him and he accepted their offer. Mike and the Board discussed his schedule going forward and agreed he will work Monday nights and not work every other Friday so he is scheduled for an average of 40 hours per week. Mike and the Board discussed what the title of the position is. The Board felt that Town Administrator is a more accurate title than Administrative Assistant based on the duties, however agreed it would want to bring the decision to the voters at Town Meeting. For now, Mike will remain administrative coordinator.

The Board agreed to not seal the minutes.

Motion to leave nonpublic session and return to public session by Scott, seconded by Abigail. All in favor.

So Moved.

Public session reconvened at 9:15 p.m.

These minutes recorded by: Administrative Coordinator Michael Branley

Approved on September 10, 2012

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold